

**Community Links** offers Supported Employment Services to help individuals locate and train for employment in the community, and to help area employers find reliable, well-trained employees for their work force.

Community Links Supported Employment provides services to help ensure a good match for both the adult seeking employment and the prospective employer. Our program serves individuals with intellectual disabilities.

Individuals will work with highly trained and professional employment specialists or “job coaches”. These trained professionals work side-by-side with the job seeker, remaining at the worksite until job duties can be preformed to the employer’s satisfaction. Staff will return to the site whenever needed to assist the employee in learning new responsibilities.



**The GOAL** for each supported employee is to successfully and independently maintain employment in the community.

## Contact Us

**Office Phone: (814)362-1089**

Executive Director - Pam FinGado  
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Cameron/Elk Counties Supervisor -  
Lara Reynolds  
Ext-206

McKean County Supervisor -  
Sue Carlson  
Office Ext-102  
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Fiscal Officer - Michele Hoover  
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*Our Bradford Office hours are:*

*Monday through Friday*

*9:00 am to 3:00 pm*



Email:

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[www.facebook.com/  
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# Supported Employment Services



**Community Links**  
Incorporated 2003

**Community Links**  
**Suite 104**  
**20 Russell Blvd.**  
**Bradford, PA 16701**  
**and**  
**129 North Michael St.**  
**St. Marys, PA 15857**

## Opportunities for Gainful and Meaningful Employment

For most of us, work is part of our identity. When we feel good about having a job, we often see ourselves in a more positive way. Work provides structure and routines. Work contributes to one's overall health. Job income gives us more choices about what to buy, where to live, and gives us a chance to build savings.



The **KEY to SUCCESS** in career planning for individuals with disabilities is thoughtful consideration of what it is the person likes to do.

What are their dreams and aspirations? What are their interests and abilities? What motivates and brings joy to their life?

## Community Links Career Connections

Community Links Supported Employment Services provide a wide range of support services, from identifying the individual's job interests to interacting with the employer as needed.

**Services to the Supported Employee include:**

### Community-Based Work Assessment

- Assesses job readiness, targets appropriate job matches, and recommends supports necessary to secure and maintain employment in the community



### Job Development

- Provides training and assistance in all phases of the job search including creating a resume, completing job applications, development interviewing skills, contacting potential employers, analyzing potential employment sites, and reviewing specific job responsibilities prior to placement

### Job Coaching and Ongoing Support

- On-site job training including 100% intensive training/support, fading or gradual reduction of support, follow-along/ periodic visits to monitor progress, and re-intervention or additional training for new tasks or to improve skills
- Off-site training for the continued development of work-related skills, social skills, money management, and transportation training is also available
- Connections to additional support and resources and assistive technology



### Benefits Counseling

- Supported Employment Specialists help people understand how benefits (such as Social Security or Medicaid) are affected by working. Most people are able to work and continue to receive some benefits

